



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Superintendents and
FROM: Linda Dierstein
Textbook Adoption Coordinator
DATE: March 28, 2008
SUBJECT: Textbook Waivers

The Textbook Waiver Application form can be found at:
<http://ideanet.doe.state.in.us/olr/textbook/pdf/waiverform.pdf>. Waivers are necessary only for core materials that will be used in place of materials on the official list. Waivers should not be submitted for supplemental materials. Waivers are not needed for kindergarten material.

Waivers should be requested only for courses on the adoption list. Courses not on the adoption list are considered exempt and school corporations may adopt any materials which meet local curriculum requirements. Gifted and Talented classes, Advanced Placement courses, remedial, and Special Education classes are also exempt from textbook adoption requirements.

A school corporation planning to request a textbook waiver should complete the attached Textbook Waiver Application form. Waiver applications must be postmarked **on or before** June 1.

Applications postmarked after that date will not be approved. Waivers may be submitted pending school board approval of the adoption recommendations.

Schools will be contacted immediately if there are any problems with the waiver request; otherwise, the Advisory Committee on Textbook Adoptions will approve waiver requests at its meeting on June 10, 2008. Any questions regarding waivers should be directed to Linda Dierstein at 317-232-9120 or via e-mail at <ldierste@doe.in.gov>.